

**Summary of MISHOP Grant for providing
Home-Stay for Foreign Students, etc.**

November 14, 1996

Summary No.3

(Purpose)

Article 1: This program aims at promoting citizens' multicultural understanding and cultivating their international awareness by providing a subsidy to cover a part of the expenses incurred when they arrange home-stay services for people from abroad such as students. (Qualification for The Grant)

Article 2: Qualifications for Grant Application.

- To cover the cost of food served and other expenses incurred during the home-stay of foreign students etc. as a part of MISHOP activities.
- Other applications approved as necessary by the Chairperson of the Board of Directors

(Limit of the Grant)

Article 3: The amount of the grant is set at 2000 yen per person per day.
Application for the Grant

Article 4 : Those who wish to receive the Grant (hereafter referred to as "Applicant") are to submit to the Chairperson an application (Form No.1) -Application for MISHOP Grant for Home-Stay Service.

(Approval of the Grant)

Article 5:

1. The Chairperson is to review the contents of the application for the Grant on receiving it and decide as quickly as possible on its approval or rejection.
2. When the subsidy is approved, the Chairperson is to notify the applicant by the MISHOP Approval on Grant on Home-Stay (Form No.2).
3. The Chairperson can set certain conditions deemed necessary to accomplish the purposes of the grant when deciding on its approval.

(Performance Report)

Article 6: Those who receive the subsidy are to submit to the Chairperson a Performance Report on the Home-Stay under MISHOP Grant program (Form No.3).

(Cancellation, etc. of the Grant)

Article 7: The Chairperson can nullify the whole or a part of the subsidy when the applicant is judged to have committed any one of the following actions.

- 1) Receiving the subsidy by means of false or unfair means.
- 2) Using the subsidy for purposes other than those specified in the MISHOP Grant Program.
- 3) Failing to use all or a part of the subsidy.

Or, in addition to the above 3 items, acting contrary to the conditions of the Grant or the Summary.

2. In the case of cancellation of the Grant for any of the above-mentioned items, the Chairperson can order a refund of the subsidy within a set time limit for the portion of the Home-stay Service canceled for which the subsidy has already been paid.

Supplementary Provision

This Summary shall take effect from November 14, 1996.

Form No.1 (Ref. Article 4)

Year Month Day

To:MISHOP

Chairperson of the Board of Directors

Mr.

Applicant: Home Address

Name

Seal

Mitaka International Society for Hospitality

Application for MISHOP Grant for Home-Stay Service

In accordance with Article 4 of the Summary of the MISHOP Grant for Home-Stay Service, I hereby wish to apply for the Grant, attaching the relevant documents, as follows:

1. Desired amount of the Grant . Yen.

2. Period of Home-Stay to be provided.

3. Person for Home-Stay

- Name
- Country of Birth
- Other information

Form No.2 (Ref. Article 5)

Year Month Day

Home Address

Name

In regard to your Application dated _____ for the Grant amount indicated, we wish to inform you, in accordance with the Article 5 of the Summary of the MISHOP Grant on Home-Stay service, the subsidy in the amount of _____yen is hereby approved, under the following Terms & Conditions.

Terms & Conditions

- 1.Except for a minor matter, any change occurring in the implementation of this program shall be reported immediately to MISHOP.
- 2.Upon completion of the program, a Performance Report shall be Submitted as soon as possible.

Form No.3 (Ref. Article 6)

Year Month Day

To:MISHOP

Chairperson of the Board of Directors

Mr.

Home Address

Name

Seal

Performance Report on MISHOP Grant for Home-Stay Service

In regard to the MISHOP Grant for Home-Stay service as approved, dated -----, I wish to present my Performance Report as follows, in accordance with Article 6 of the Summary of the MISHOP Grant for Home-Stay service.

1 Amount of Subsidy approved: ____yen

2 Period of Home-Stay provided.

3 Name of The Person for Home-Stay